

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
May 22, 2024
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT**
Held in the Senior High School, Room 11
Conklin, New York, County of Broome

**MEMBERS
PRESENT:** Mr. Jack Bell
Mrs. Johanna Burkhardt
Ms. Kelly Howe
Mr. Mark Leighton
Mr. Ryan Remza
Mrs. Suzanne Vimislik

MOTION

SECONDED

APPROVED

Burkhardt
Remza
6/12/24

**MEMBERS
ABSENT:** Mrs. Mary Haskell

**ALSO
PRESENT:** Ms. Natalie Brubaker, Superintendent
Dr. Catherine Kacyvenski, Asst. Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Mr. Ed Swartwout, MS Asst. Principal/Athletic Director
Ms. Sydelle Stewart, HS Principal
Mr. Zach Tarnowski, HS Asst. Principal
Ms. Jessica Bowerman, Brookside Principal
Mr. Ralph Schuldt, Director of Facilities
11 Students

Mrs. Suzanne Vimislik, Board Vice President, called the meeting to order at 6:00 p.m.

RECORD OF ATTENDANCE – Mrs. Howe made a motion, seconded by Mr. Remza, to accept into record the attendance for the May 22, 2024, Board of Education Meeting. Upon vote the motion was approved unanimously. (6 yeses)

APPROVAL OF MINUTES – Mr. Remza made a motion, seconded by Mr. Bell to approve the minutes of the April 22, 2024, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeses)

FINANCIAL REPORT – Mr. Remza made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the April financial reports. Upon vote the motion was approved unanimously. (7 yeses)

SUPERINTENDENT'S REPORT – Mrs. Brubaker thanked Dr. Kacyvenski for her hard work organizing the Community Connections Event and all of the donations that were obtained. She stated that the Art Show was well attended and the work, especially the ceramic division, was incredible. She congratulated Dr. Rich as she was named the 2024 SAANYS Regional Elementary Administrator of the Year.

Presentation – Year in Review – Athletics – Mr. Swartwout asked four athletes questions about their athletic experiences at SV. One student, Isaac Spottek, a senior, is a three-time Section IV Class C singles champion in Tennis, and will be going off to college and playing for his college team. Mr. Swartwout thanked the Board of Education for their support with athletics.

Resolutions – Mrs. Howe made a motion, seconded by Mr. Leighton, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 21 services recommended on the CPSE list dated 4/23 – 5/7/24
- Authorize the 49 services recommended on the CSE list dated 4/10 – 5/1/24

Managerial Confidential Employee - Resolved, that Patricia Kucinsky be appointed to the Managerial Confidential Employee position of Secretary to the Superintendent in the District Office, effective September 1, 2024, with benefits as stipulated in the District Office Managerial/Confidential Employees Agreement.

Non-Instructional Appointment – that the following non-instructional appointment be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Jennifer Dancesia	Secretary – <i>Provisional</i>	High School	As Per Contract
			7/1/24

Instructional Substitute Appointment – that the following instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Jill Bennedum	Substitute Teacher – Non-Certified	As Per Contract	5/23/24

Tenure – that the following personnel be granted tenure in the respective tenure area on the effective date indicated:

<u>Name</u>	<u>Tenure Area</u>	<u>Building</u>	<u>Effective Date</u>
Taylor Chaffee	Physical Education	Middle School	9/8/24
Brooke Allen	Special Education	Donnelly	9/8/24
Rob Johnson	Music	Brookside	9/8/24

Activity Advisor – that the following activity advisor appointment for the 2023-24 school year be approved:

<u>Name</u>	<u>Activity</u>	<u>Stipend</u>
Terry Schneider	Yearbook Advisor	As Per Contract

Summer School Appointments – that the following summer school appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Rachel Heslin	Teacher	Per Diem Hourly Rate of Pay	2024-25 School Year
Breanna Ryder	Teacher	Per Diem Hourly Rate of Pay	2024-25 School Year
Stacey DiRenzo	Teacher	Per Diem Hourly Rate of Pay	2024-25 School Year
Tammy Hoover	School Nurse	Per Diem Hourly Rate of Pay	2024-25 School Year

Technology Coaches – that the following technology coaches be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Brendan Heslin	Brookside	As Per Contract	2024-25 School Year
Heather Benning	Donnelly	As Per Contract	2024-25 School Year
Breanna Ryder	Middle School	As Per Contract	2024-25 School Year
Colin Staiger	High School	As Per Contract	2024-25 School Year
Jessica Esperon-Meneilly	High School	As Per Contract	2024-25 School Year

Department Chairpersons – that the following 2024-25 department chairpersons be approved:

<u>Name</u>	<u>Department</u>	<u>Rate of Pay</u>	<u>Tier</u>
Matt Mindemann	English	As Per Contract	Tier 1
Dana Zietz	Math	As Per Contract	Tier 1
Lorraine Buckley	Science	As Per Contract	Tier 1
Jody Butts	Social Studies	As Per Contract	Tier 1
Jennifer Perkins	Music	As Per Contract	Tier 2
Joyce Russell	Art	As Per Contract	Tier 2
Jessica Esperon-Meneilly	CTE	As Per Contract	Tier 3
Matt Mindemann	English	As Per Contract	Tier 1

Summer Enrichment/Summer Sports Camps – that the following Summer Enrichment/Summer Sports Camps be approved:

<u>Summer Enrichment</u>		<u>Summer Sports Camps</u>	
Allen	Brooke	Alford	Alex
Bell	Jodie	Amelio	Gabby
Benning	Heather	Bidwell	Ken
Biancucci	Brooke	Cook	Zach
Cass	Allison	Desimone	Kate

Chapman	Kellyn	Driscoll	Hannah
DePersis	Marjorie	Farley	Trevor
Esperon-Meneilly	Jessica	Fedorowich	Katie
Flagg	Jody	Ford	Mike
Freije	Chad	Freije	Chad
Gorton	Sara	Haskell	Ray
Guth	James	Haskell	Steve
Hanrahan	Amy	Holton	Jesse
Heslin	Brendan	Hudock	Ted
Pilotti	Laura	James	Landey
Pressler	Emily	Lavin	Edwin
Ray	Bridget	McCarthy	Colleen
Simpson	Melissa	Merrell	Matt
Titus	Christine	Pflanz	Rick
Wright	Jessica	Ruffo	Anthony
		Springer	David
		Titus	Brian
		Vimislik	Jay
		Weinstein	Jonathan
		Wright	Tia

Athletic Department Appointments – that the following athletic department head/assistant fall coach appointments be approved for the 2024-25 school year:

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Head Varsity Cheerleading	Katie Fedorowich	As Per Contract
Head Varsity B/G Cross Country	Grace TabEEK	As Per Contract
Head Varsity Football	Michael Ford	As Per Contract
Head Varsity Golf	Evan Ligeikis	As Per Contract
Head Varsity Boys' Soccer	Jay Vimislik	As Per Contract
Head Varsity Girls' Soccer	Landey James	As Per Contract
Head Varsity Girls' Swim	Evan Bryla	As Per Contract
Head Varsity Girls' Tennis	Amanda Spottek	As Per Contract
Head Varsity Volleyball	Gabriella Amelia	As Per Contract
Assistant Mod B/G Cross Country	Matthew Schneider	As Per Contract
Assistant Varsity Football	Chad Freije	As Per Contract
Assistant Varsity Football	Zach Cook	As Per Contract
Assistant Varsity Football	Richard Pflanz	As Per Contract
Assistant Junior Varsity Football	Ray Haskell	As Per Contract
Assistant Junior Varsity Football	Edwin Lavin	As Per Contract
Assistant Junior Varsity Football	Ken Bidwell	As Per Contract
Assistant Modified Football	Steve Haskell	As Per Contract
Assistant Modified Football	Brian Titus	As Per Contract
Assistant Junior Varsity Boys' Soccer	Matthew Merrell	As Per Contract
Assistant Modified Boys' Soccer	Anthony Ruffo	As Per Contract
Assistant Junior Varsity Girls' Soccer	Hannah Driskell	As Per Contract
Assistant Modified Girls' Soccer	Jonathan Weinstein	As Per Contract
Assistant Varsity Girls' Swimming	Jordyn Klym	As Per Contract
Assistant Modified Girls' Swimming	Shawna Barrett	As Per Contract
Assistant Modified Girls' Tennis	Allison Cass	As Per Contract
Assistant Junior Varsity Volleyball	Tia Wright	As Per Contract
Assistant Modified Volleyball	Rita Foran	As Per Contract
Assistant cheerleading Coach	Colleen McCarthy	As Per Contract

Upon poll vote, the motion was approved. (5 yeses, 1 abstain) (Vimislik, abstain; Bell, yes; Burkhardt, yes; Howe, yes; Leighton, yes; Remza, yes)

Athletic Department Appointments – that the following winter athletic department head coaches be approved for the 2024-25 school year:

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Head Varsity Boys' Basketball	David Springer	As Per Contract
Head Varsity Girls' Basketball	Chad Freije	As Per Contract
Head Varsity Cheerleading	Katie Fedorwich	As Per Contract
Head Varsity B/G Bowling	Ray Lasky	As Per Contract
Head Varsity Boys' Swimming	Evan Bryla	As Per Contract
Head Varsity Wrestling	Jesse Holton	As Per Contract
Head Varsity Indoor Track	Grace TabEEK	As Per Contract
Head Varsity Indoor Track	Matthew Schneider	As Per Contract

Student Health Services –

- that payment of a \$6,400.00 invoice be approved for providing health services to fourteen (14) Susquehanna Valley resident students (\$460.00 each) attending non-public schools at Vestal Central School District during the 2023-24 school year.
- that payment of a \$709.00 invoice be approved for providing health services to one (1) Susquehanna Valley resident student (\$709.00 each) attending non-public schools at Union-Endicott School District during the 2023-24 school year.
- that payment of a \$16,830.00 invoice be approved for providing health services to twenty-two (22) Susquehanna Valley resident student (\$765.00 each) attending non-public schools at Binghamton City School District during the 2023-24 school year.

Disposal – Whereas, the Susquehanna Valley District has a Hobart Meat Slicer with tag #000160, that no longer has value to the district and since it is no longer used, let it be resolved that the Board of Education directs the Purchasing Agent to remove it from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell it to a party willing to pay the highest price; second, if it cannot be sold, to donate it to another public school or charitable organization; and third if it cannot be sold or donated to dispose of it as trash or recycled.

School Policies – 1st Reading – that the new School Policy #7210, Student Evaluation, Promotion and Placement, be reviewed. Second reading/adoption to be recommended at the June 12, 2024, Board of Education Meeting.

Bid Openings – that the Board of Education of the Susquehanna Valley Central School District reserves the right to accept or reject any or all bids.

- Bread Bagged Bid 2024-2025: East Side Entrees, Ginsberg's Foods
- Commodity Processed Bid 2024-3025: Nardone Bros., Renzi Food Service, Maid Rite Co., and Yang's 5th Taste
- Geo Preference Bid 2024-2-25: Ginsberg's Foods, Happy Valley Meat Co., Feast Kitchen LLC, Russell Farms, and Morning Star Poultry LLC

Distinguished Service Award – that Robert Strick be awarded Susquehanna Valley's 2023-24 Distinguished Service Award.

Internal Audit Corrective Action Plan – that the 2022-23 Internal Report Correction Action Plan be accepted by the Susquehanna Valley Board of Education.

Upon vote the motion was approved unanimously. (6 yeses)

Resignation – Mrs. Burkhardt made a motion, seconded by Mr. Remza, that the following resignation be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Effective Date</u>
Megan Connis	Teacher Aide Donnelly	6/21/24

Certifying Annual Meeting Election – Mr. Remza made a motion, seconded by Mr. Bell, that at a meeting of the Board of Education of Susquehanna Valley Central School District, in the County of Broome, New York, was held in the Board Room, Susquehanna Valley Senior High School, Conklin, New York, within the School District, on May 22, 2024 at 6:00 o'clock p.m. (D.S.T).

There were Present: Bell, Burkhardt, Howe, Leighton, Remza, Vimislik
Absent: Haskell

Board Member Remza offered the following resolution and moved its adoption:

**RESOLUTION SHOWING TABULATION OF VOTES CAST
AND DECLARATION OF THE RESULTS OF THE BALLOT
AT THE ANNUAL MEETING AND ELECTION OF SUSQUEHANNA VALLEY
CENTRAL SCHOOL DISTRICT ON MAY 21, 2024**

WHEREAS, pursuant to an Executive Order of the Governor of the State of New York, the Annual Meeting and Election of the Susquehanna Valley Central School District, was duly called and held on May 21, 2024, for the purpose of voting on the budget, the proposition and for three (3) members of the Board of Education as set forth in the original Notice calling the Annual Meeting and Election;

NOW, THEREFORE, BE IT

**RESOLVED BY THE BOARD OF EDUCATION OF
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT,
COUNTY OF BROOME, NEW YORK, AS FOLLOWS:**

Section 1. It is hereby determined that the Annual Meeting and Election held in this School District on May 21, 2024 was held in all respects in the manner prescribed by the Education Law of the State of New York, as amended by Executive Orders of the Governor of the State of New York.

Section 2. The Statement of Inspectors of Election has been presented to the Board of Education of said School District and said Board has examined said Certificate and tabulated it.

Section 3. This Board has this day canvassed the returns contained in such Certificate of the Inspectors of Election and HEREBY DETERMINES the number of votes cast "for" and "against" the budget to be as follows:

RE: 2024-25 BUDGET

MACHINE TOTAL FOR:	291
MACHINE TOTAL AGAINST:	52

ABSENTEE:

FOR:	9
AGAINST:	0

EARLY VOTING:

FOR:	0
AGAINST:	0

Section 4. It is HEREBY FURTHER DETERMINED that the budget was passed by a majority of votes cast and is hereby declared to be adopted.

Section 5. This Board has this day canvassed the returns as contained in such Certificate of the Inspectors of Election and HEREBY DETERMINES that the number of votes cast for the respective candidates is as follows:

	Machine Total Votes
ANNIE BENSLEY	215
MARK LEIGHTON	146
RYAN REMZA	260
TIMOTHY STRNATKA	261
OTHER	7

ABSENTEE:

	Total Votes
ANNIE BENSLEY	4
MARK LEIGHTON	9
RYAN REMZA	8

TIMOTHY STRNATKA	6
OTHER	0

EARLY VOTING:

	Total Votes
ANNIE BENSLEY	0
MARK LEIGHTON	0
RYAN REMZA	0
TIMOTHY STRNATKA	0
OTHER	

That the total number of ballots cast for each of the candidates is as follows:

	Total Votes
ANNIE BENSLEY	219
MARK LEIGHTON	155
RYAN REMZA	268
TIMOTHY STRNATKA	267
OTHER	7

Section 6. It is HEREBY DETERMINED that Annie Bensley, Ryan Remza and Timothy Strnatka were elected as members of the Board of Education for a full term of three (3) years, commencing July 1, 2024 and ending June 30, 2027.

Section 7. This Board has this day canvassed the returns contained in such Certificate of Inspectors of Election and HEREBY DETERMINES the number of votes cast “for” and “against” the Bus Proposition to be as follows:

RE: BUS PROPOSITION

MACHINE TOTAL FOR:	312
MACHINE TOTAL AGAINST:	51

ABSENTEE

FOR:	9
AGAINST:	0

EARLY VOTING

FOR:	0
AGAINST:	0

Section 8. It is HEREBY FURTHER DETERMINED that the Bus Proposition was passed by a majority of votes cast and is hereby declared to be adopted.

Section 9. As evidence of the several determinations hereinabove made, pursuant to Section 2034 of the Education Law of the State of New York, this Board has adopted this resolution.

Section 10. This resolution shall take effect immediately.

RESOLUTION SECONDED BY Bell

Upon vote the motion was approved unanimously. (6 yeses)

ASSISTANT SUPERINTENDENT'S REPORT – Dr. Kacyvenski reported that they have been busy getting the summer programs going with over 500 students signed up already.

BOARD OF EDUCATION DEVELOPMENT REPORT – None

VOICE OF THE ADMINISTRATORS – Dr. Rich reported that they have finished the NYS testing, that they had their second HS mentor meeting, their poetry recitation is Thursday, and Flag Day will be June 14. She thanked Tony Wood and Stacey Martin-Stilloe for all their work organizing the Kick It for Cans event which raised money for the Donnelly Food Pantry.

Ms. Bowerman reported that state testing also went well with only one more field test left to do. She said the kickball game was a big success, and they are already looking forward to the event next year. She said that they were finishing up the fifth grade peer tutors and the many end of year events.

Mr. Swartwout reported for Ms. Karlson that the testing was successful. She said that they will have a Hawaiian theme dance on June 8, and Moving Up Day will be June 18.

MOTION TO ADJOURN – Mr. Remza made a motion, seconded by Mrs. Burkhardt, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeses)

There being no further business, Mrs. Haskell adjourned the meeting at 6:37 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Karen Mullins', with a stylized flourish at the end.

Karen A. Mullins
School District Clerk

